The Faculties and the Senior University Officers have made a decision concerning the planning prerequisites for the production of the timetable for the spring semester of 2021. The timetable is going to be produced without social distancing and without priority given to new students.

Later this autumn, the central crisis management group will make a final decision concerning the planning prerequisites for the spring semester. This decision will take the development of the pandemic and the recommendations from The Public Health Agency of Sweden as starting point, and include any potential decisions concerning priorities. For further information, see News article on Insidan.

For this reason, you need to submit a timetable proposals for the spring semester of 2021. Deadline for submitting your proposal is Monday October 12th.

Use the tool Schemaplaneraren to construct and submit your timetable proposal.

Please note:
- You need to submit your timetable proposal for the entire spring semester, regardless of what week your course starts and ends.
- Timetable proposals submitted after deadline will be managed after the coordination process.

Things good to keep in mind when working in Schemaplaneraren:
- When creating a timetable proposal, it is possible to reuse an earlier TimeEdit schedule. This means that even if you do not have any template or previous timetable proposal to reuse, you do not have to create a completely new timetable proposal.
- In addition to the time you prefer the most for an activity, please enter any alternate times that would be okay for you.
- When possible, please use the less popular teaching hours, i.e. 8-10 or 15-17. This optimizes facility utilization and ensures that as many activities as possible are scheduled at Campus. (Note: Does not apply to block restricted courses)
- If an activity is not to be rescheduled, please state why this is the case.
- Do not forget to enter any library teaching activities into the timetable proposals.
- For labs and computer room bookings, please state what type of room is needed.

If your course is not available in Schemaplaneraren, please contact the faculty in charge of the course. Include information on the course code and semester that the course belongs to.
- Faculty of Arts and Sciences: bilda-filfak@liu.se
- Faculty of Medicine and Health Sciences: bilda-medfak@liu.se
- Faculty of Science and Engineering: Programnamnder.lith@liu.se
- Faculty of Educational Sciences: bilda-uv@liu.se
If you do not know which faculty is in charge of the course, you may contact helpdesk@liu.se. Include the course code and semester that the course belongs to.

For manuals, news and information please visit our website.

For help with, or questions about, the tool Schemaplaneraren, we offer Drop-in meetings in Zoom the following dates:
- October 1st from 11 to 12
- October 6th from 14 to 15
- October 8th from 11 to 12
- October 13th from 14 to 15
Meeting link: https://liu-se.zoom.us/j/284026343 (Zoom-id: 284 026 343).

Best regards,
The coordinators at FILFAK, MEDFAK, UV (1330@liu.se) and LITH (schema@lith.liu.se)